

VILLAGE OF COTTAGE GROVE

NOTICE OF PUBLIC MEETING

LIBRARY PLANNING COMMITTEE

Monday, July 13, 2020

6:30 p.m.

Due to the COVID-19 pandemic, this meeting will take place virtually via Zoom. Please join the meeting from your computer, tablet or smartphone by visiting <https://zoom.us/j/96637313667?pwd=aVZYMVBBZmxBaU9yTGvYUWxQSzdXQT09> You can also participate via phone by dialing 1 312 626 6799 and use Meeting ID 966 3731 3667# When asked for your Participant ID, just press #

You may also choose to participate by providing public comment prior to the meeting via email to Village Clerk Lisa Kalata: lkalata@village.cottage-grove.wi.us

AGENDA

- 1) Call Meeting to Order**
- 2) Quorum and roll call**
- 3) Public Appearances:** Public's opportunity to speak about any subject that is not a specific agenda item.
- 4) Presentation:** Lucas Franklin, librarian at Cottage Grove Elementary School
- 5) Old Business:**
 - a. Discuss and consider community outreach and survey questions.
 - b. Discuss and consider "support"
 - c. Discuss and consider timeline.
- 6) New Business:**
- 7) Approve minutes:**
 - a. July 1, 2020, Library Planning Committee.
[7-1-20 LPC Minutes.pdf](#)
- 8) Friends of Cottage Grove Library Report:**
 - a. Monthly meetings
 - b. Activities
- 9) Set tentative date for next meeting:** Wednesday, July 22, 2020, at 6:30 p.m.
- 10) Future Agenda items:** school librarians; surveys; reach out to groups
- 11) Adjournment**

Notice:

1. Persons needing special accommodations should call 839-4704 at least 24 hours prior to the meeting.
2. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.
3. Any item on the agenda is subject to final action.

VILLAGE OF COTTAGE GROVE NOTICE OF PUBLIC MEETING
LIBRARY PLANNING COMMITTEE Wednesday, July 1, 2020 6:30 p.m.

Minutes

Due to the COVID-19 pandemic, this meeting will take place virtually via Zoom. Please join the meeting from your computer, tablet or smartphone by visiting

participate via phone by dialing 1 312 626 6799 and use Meeting ID 916 2597 8789 # When asked for your Participant ID, just press #

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1) Call Meeting to Order 6:31 pm

2) Quorum and roll call Quorum present: Melissa Ratcliff, Tiffany Haas, Cindi Kelm-Nelson, David Peterson, Anne Schoenemann

3) Public Appearances: Public's opportunity to speak about any subject that is not a specific agenda item. **NONE**

4) Presentation: **NONE**

5) Old Business:

a. Discuss Parks and Little Libraries Map [Free Little Libraries Map_6-12-20 copy.pdf](#)
Village managed FLL are closed. Parks and Rec - excited to have updated MAP. Will be on Village website. Anne will add to Friends website.

b. Discuss and consider community outreach and survey questions. Committee revised survey items. Dave made a motion to table further discussion for the next meeting, Anne second, Motion Passed.

[Library-Survey-Brainstorming.docx](#)

[DemographicsDistrict.pdf](#)

Cindi and Tiffany lefted at 8:15 pm.

6) New Business:

a. Discuss and consider the timeline. Anne made a motion to table for next time. David second. Motion passed.

b. Discuss and consider what "support" means. Support: how important/value/need library services and library building. It is an investment. What are the gaps in community services (Knowledge of Librarians, internet access, meeting rooms) and a public library (meeting spaces, outdoor learning area, public children's area). David made a motion to table next time. Anne second. Motion Passed

c. Consider meeting location in person or via zoom - with roll back continue with Zoom.

7) Approve minutes:

a. June 3, 2020, Library Planning Committee. Anne made the motion to approve June minutes. David second. Motion passed.

[6-3-2020 Library Planning Committee Minutes.docx](#)

8) Friends of Cottage Grove Library Report:

a. Monthly meeting - July 9, 2020 6:30 via Zoom

b. Activities

Behind the scenes work. Monthly meetings via Zoom May and June, 2020.

July: website launch, increase membership, contact previous capital campaign donors, create videos

August: Thank you to Bookmobile staff (in place of National Bookmobile Day), Build ground swell for project and volunteers,

September - December: survey support, membership growth, and events

Photos of Friends placing books in FLL's later this year.

9) Set tentative date for next meeting:

Monday, July 13, 2020, at 6:30 p.m. via Zoom, Lucas, school librarian will attend July 29 switched to July 22

10) Future Agenda items: school librarians; surveys; reach out to groups of people for feedback <https://zoom.us/j/91625978789>

11) Adjournment: Anne made the motion. David second. Motion Passed Meeting adjourned at 8:21 pm

Submitted by Anne Schoenemann

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